

## **IQAC Action Plan 2022- 23**

Ref No:KIMS/IQAC/MOM/01/2022-23

A meeting of the Internal Quality Assurance Cell (IQAC) was held under the Chairmanship of the Academic Director in the Board Room (adjacent to the Director) at **3:00 P.M** on **July 01, 2022**.

S.NO	HEAD	Action plan for the one year
1.	Curricular Planning and Implementation	1. Academic calendar will be prepared by IQAC and calendar committee for Annual and Semester pattern. 2. IQAC will ensure that Departmental Calendars of Activities (Academic and Co-curricular) are prepared and followed by every department. 3. IQAC will ensure that Teaching plans are available and meticulously followed in every department, 4. Objectives of the curriculum will be achieved by departments and ensured by IQAC.
2.	Academic Flexibility	1. Two new Add-on courses will be started and to be decided through meetings.
3.	Curriculum Enrichment	1. IQAC will ensure that Study tours, field visits, group discussions and seminars are conducted in various departments. 2. One value added course will be introduced. 3. Number of field projects for students will be enhanced. (for UG & PG). 4. Workshop on National Education Policy.
4.	Feedback System	1. Feedback will be obtained from students, alumni and parents and Stakeholders. Feedback Committee will analyze the feedback and new initiatives will be introduced and the reports will be published on college website. Planning should be given to IQAC.

5.	Catering to student diversity	<p>Initiatives to assess the learning levels of students will be enhanced. Proficiency/ Diagnostic tests to identify slow and advanced learners.</p> <ol style="list-style-type: none"> <li>1. Bridge courses</li> <li>2. Remedial classes</li> <li>3. G.K test</li> </ol>
6.	Teaching-Learning Process	<p>IQAC will observe the following teaching-learning methods in departments-</p> <ol style="list-style-type: none"> <li>1. Classroom teaching.</li> <li>2. Interactive teaching learning methods,</li> <li>3. Teaching by using PPT/ various software etc.</li> <li>4. Experiential learning through field visits and study tours.</li> <li>5. Collaborative teaching.</li> <li>6. Video lectures displayed on MOOC / Swayam courses will be introduced to the students (by computer department).</li> </ol>
7.	Teacher Quality	<ol style="list-style-type: none"> <li>1. IQAC will encourage the teachers to participate in Orientation, Refresher courses, Faculty development programme, Workshops, Conferences and Seminars.</li> <li>2. Faculty will be motivated for pursuing his/her Ph.D. and any other relevant course.</li> <li>3. Feedback from students will be obtained on teacher's performance and necessary suggestions will be given to the concerned teacher for any improvement.</li> </ol>
8.	IT-Infrastructure	<ol style="list-style-type: none"> <li>1. Number of nodes will be increased.</li> <li>2. IT facilities will be kept updated.</li> <li>3. Interactive boards/ Projector will be installed in remaining classrooms and laboratories (100%)</li> <li>4. Number of Digital Classrooms will be increased.</li> <li>5. New Computers will be purchased for BCA Computer Lab.</li> </ol>

9.	Student Mentoring and Support	<ol style="list-style-type: none"> <li>1. Mentor system will be strictly followed by every teacher.</li> <li>2. Remedial teaching will be provided in every semester.</li> <li>3. Projects will be allotted to the advanced learners.</li> <li>4. Workshops and regular Classes for competitive exams will be arranged by competitive exam committee.</li> <li>5. Co-curricular and extracurricular activities will be run by each department for students.</li> <li>6. At least two Career counseling activities will be done.</li> <li>7. Placement activities/ drives will be arranged effectively.</li> </ol>
10.	E- Content Development	<ol style="list-style-type: none"> <li>1. The teachers will prepare E- contents, notes, video lectures in their respective subjects.</li> </ol>
11.	Guest Lecture	<ol style="list-style-type: none"> <li>2. Each department will organize at-least 1 guest lecture per semester.</li> </ol>

Above mentioned activities are discussed and finalized in the IQAC Meeting and uploaded the college website.

  
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